

CAPE FEAR
CORVETTES
(CFC)
BYLAWS

Wilmington, North Carolina

Saturday, November 10, 2007
Revised: Saturday, November 10, 2007

CAPE FEAR CORVETTES BYLAWS
As of November 10, 2007

ARTICLE I – NAME

1. The name of the club will be: Cape Fear Corvettes, hereafter referred to as CFC.
2. CFC will be a nonprofit organization.

ARTICLE II – PURPOSE

1. CFC is formed to develop a sense of camaraderie, enthusiasm and loyalty among Corvette owners through the dissemination of technical and practical information, business meetings, and social activities (whether motoring or otherwise)

ARTICLE III – LOGO

1. The CFC logo shall always contain the inscription “Cape Fear Corvettes” in one form or another.
2. The changing of the CFC logo shall be decided upon by CFC members and can only be changed with a majority vote of the voting members present at a business meeting.

ARTICLE IV – CALENDAR YEAR

1. The calendar year for CFC will begin on January 1 and end on December 31 of each year.

ARTICLE V – MEMBERSHIP

1. FULL MEMBERSHIP in CFC shall be restricted to:
 - a. Persons owning, leasing, or financing a corvette.
 - b. Persons eighteen (18) years of age or older.
 - c. May sponsor a maximum of 2 individuals for membership in CFC, at any given time, as outlined in “Associate Membership”.
 - d. A full member may attend all meetings and functions.
 - e. A full member may hold an elected office and may vote.
 - f. A full member of CFC who no longer owns a Corvette may retain his/her full membership status only through the current membership year.
2. ASSOCIATE MEMBERSHIP shall be restricted to:
 - a. Persons who previously owned, leased, or financed a corvette.
 - b. Immediate family members to include spouses, sons, daughters, fathers, & mothers (legal guardian status assures equal status as an immediate family member).
 - i. A family member must reside in the Full Member’s household.
 - c. Persons eighteen (18) years or older.
 - d. An associate member may attend all meetings and functions.
 - e. An associate member may not hold an elected office.
 - f. An associate member will be able to vote.
3. HONORARY MEMBERSHIP shall be:
 - a. Open to anyone; but is designated through invitation only by a Full or Associate Member.

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- b. The awarding of honorary membership shall be extended by majority vote of the CFC members present at a business meeting.
 - c. An honorary member may attend all meetings and functions.
 - d. An honorary member may not hold an elected office.
 - e. An honorary member may not vote.
4. **JUNIOR MEMBERSHIP** shall be restricted to:
 - a. Individual who falls into the Associate Membership status but falls below the age of 18 years old.
 - b. A junior member may attend all meetings and functions.
 - c. A junior member may not hold an elected office.
 - d. A junior member may not vote.
 - e. A junior member will not be charged any membership dues.
 5. Persons wishing to join CFC will submit a completed application with the applicable annual dues to any CFC elected officer.
 - a. Membership will not be determined on the basis of race, color, sex, religious preference or national origin.
 6. All membership terms are for a period of one year.
 7. All memberships will expire on March 1 of each year.
 8. Memberships will be updated on a monthly basis and shall include each members name, address, phone number, and email address.
 - a. This information is to be used for the sole purpose of member information and use, and is not to be shared, published or sold to outside persons for any reason without explicit permission from each member on said list.
 9. All memberships will be provided a copy of the bylaws during their initial enrollment.

ARTICLE VI - ANNUAL DUES

1. Dues will be assessed and determined by CFC elected officers.
2. The amount of the dues can be reviewed by CFC member and can only be changed with a majority vote of the voting members present at a business meeting.
3. The annual dues can only be changed on a yearly basis if they are voted to be changed.
4. All membership dues end on March 1 of each year.
5. Dues are payable on or before the March meeting and are delinquent after March 31.
6. All membership dues will be collected at the time of membership application and prorated as needed.
7. Annual dues are nonrefundable.

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8. The fiscal year is defined as January 1st through December 31st.
9. Membership and member privileges commence when dues are paid.
10. A delinquent member will lose the right to vote and any other specific duty or privilege including holding office.
11. Entrance fees may be charged for events for the purpose of defraying expenses of awards, insurance, food, etc.

ARTICLE VII – VOTING

1. In order for a motion to be carried or voted on it must be approved by a majority vote of the members present.
2. A majority vote will be defined as any vote greater than fifty percent (50%) of the members present.
3. The president will not vote and will vote if there are equal votes and is reserved to be able to cast a vote to break a tie.
4. Every full member and associate member is entitled to one vote each.
5. Voting can be done by secret ballot or other means. The type of voting method used shall be determined by CFC elected officers.
6. Unless otherwise stated in these bylaws, a majority vote of those voting members present at a business meeting will carry a vote.

ARTICLE VIII – MEETINGS

1. CFC will hold a minimum of one meeting a month.
2. The meetings will be held monthly at a location, date and time to be agreed upon by a consensus of the officers. The locations will be determined in advance and submitted to members allowing an ample amount of prior notice.
3. The officers' meeting will be held prior to one of the monthly meetings. The time and place to be determined by the President.
4. The President will preside at all meetings. In the absence of the President, the Vice President or other designated officer will preside.
5. The minutes of the prior month's business meeting will be published in the newsletter and/or read at the monthly meeting.

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6. The published minutes will stand as published unless changes are submitted in writing, to the President, prior to the next business meeting.
7. The minutes for the future meetings will be approved by a majority vote of the voting members present at a business meeting.
8. All members present at each meeting will need to sign into the membership log book.

ARTICLE IX – BOARD OF DIRECTORS AND ELECTIONS

1. The Board of Directors will consist of five officers:
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
 - e. Communications
2. The term of office for officers will be not more than two full, consecutive terms.
 - a. One term is considered one calendar year, as stated above.
 - b. After two consecutive terms, an elected officer may be nominated and serve a second set of terms. These terms must be held in a different officer position than the one previously held by said individual.
3. Each officer will be elected by a majority vote of the voting members by secret ballot. Officers will be nominated in November, voted on in December, installed in office in January, and will serve for one calendar year.
4. Any office that is not decided by majority vote in a secret ballot will be decided by the majority vote of the voting membership that is present at the December business meeting.
5. Nominations for office will be made from the floor by the membership at the November business meeting, or in writing to an officer prior to the November business meeting.
6. If the office of the President becomes vacant for any reason during the calendar year, the Vice President will assume the office of President.
7. If the office of any of the other officers becomes vacant during their elected term, that vacancy will be filled by an election for the remaining term.
8. All major decisions shall be made by the Board of Directors and sent to the floor at the next meeting to be voted on by the membership.
9. Daily operations of CFC will be carried out by the Board of Directors.
10. Quick decisions may be made by a majority of the Board of Directors as long as the scope of the decision is within the scope of CFC and a decision must be made prior to the next meeting and is in the best interest of CFC.

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- 11.** The members of CFC, the Board of Directors, present, past or future shall not make contracts, agreements, partnerships, and or sponsorships without the full agreement of the Board and a majority of the membership.

ARTICLE X – OFFICER JOB DESCRIPTIONS

1. The duties of the President will include, but not be limited to:
 - a. Preside over all business and officer's meetings.
 - b. Appoint committees, as necessary, to meet the needs of the CFC.
 - c. Maintain and develop relationships with: Sponsors, General Motors, National Corvette Museum and Other Clubs.
 - d. Provide planning and strategies that support CFC's welfare and future success.

2. The duties of the Vice President will include, but not be limited to:
 - a. Preside at the officer and business meetings in the absence of the President.
 - b. Arrange & schedule monthly business and officer meetings.
 - c. Assist the President, when required.
 - d. Maintain physical asset inventory and control.
 - e. Coordinate charitable activities.

3. The duties Secretary will include, but not be limited to:
 - a. Keep the minutes of the business and officer's meetings and will submit same to the officers.
 - b. Maintain all written communications for CFC.
 - c. Maintain all officers' job descriptions.
 - d. Assume responsibilities of Communications in his/her absence.
 - e. Maintain CFC bylaws.

4. The duties of the Treasurer will include, but not be limited to:
 - a. Maintain an accurate accounting of all financial transactions.
 - b. Provide monthly financial statements.
 - c. Establish procedures for documenting and recording all transactions.
 - d. Reconcile CFC accounts.
 - e. Develop an annual budget.
 - f. Responsible for all payments and deposits of funds.
 - g. Keep said funds on deposit in a financial institution, with access to said account by the President, Vice President, and Treasurer.
 - h. Supervise the purchasing and sale of merchandise.
 - i. Supervise all raffles.

5. The duties of Communications will include, but not be limited to:
 - a. Produce the CFC's monthly newsletter.
 - b. Maintain records that measure event effectiveness.
 - c. Maintain the CFC Web Site.
 - d. Process and maintain all applications for membership.
 - e. Keep an updated membership list with all member information and will provide same to all officers as needed.
 - i. This information will be used for CFC business only.

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- f. Responsible for the semi-annual Membership Directory.
 - g. Assume responsibilities of the Secretary in his/her absence.
6. Special committees may be designated to help the elected officers accomplish any of the duties listed above, or helping with any special needs that CFC may require.

ARTICLE XI - REMOVAL FROM OFFICE OR MEMBERSHIP

1. A request to remove for conduct unbecoming an officer or member will be presented in writing to the officers of CFC.
2. The officers will appoint a committee within 15 days of receipt to investigate the allegations.
3. Copies of the request and charges must be presented to the accused, via registered mail, within 15 days of receipt.
4. The committee will investigate and report to the officers of CFC within 30 days.
5. The findings and recommendations of the investigating committee must be reported at the first business meeting following the report to the officers.
6. Removal will only be accomplished by a majority vote of the voting members present at the business meeting.
7. At the conclusion of the investigating committee's report, the committee will be dissolved.
8. Any member that has been expelled shall remove themselves from the organization, be denied all organizational privileges, not vote, not attend meetings, not hold office or have any voice whatsoever in the affairs of CFC.
 - a. He/she will have no rights to represent the organization in any capacity.
9. Any member that has been expelled may be reinstated by majority vote of the Board of Directors. All suspended members must reapply for membership in accordance with the CFC bylaws. There will be no waivers, and all requirements must be met.

ARTICLE XII - PROPERTY AND FINANCE

1. Property and items purchased by CFC will be the sole property of the CFC.
2. If CFC disbands, the property of CFC will be disposed of in accordance with the majority vote of the voting members present at a business meeting.
3. Financial policies may be changed by a majority vote of the voting membership present at a CFC meeting.
4. CFC assets will be audited annually.

ARTICLE XIII – EXPENDITURE OF FUNDS

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1. The President and Treasurer have authority to approve expenditures up to \$250 without Board of Directors approval.
2. The Board of Directors is authorized to approve expenditures up to \$500 without CFC membership approval.
3. Expenditures of \$500 and above require approval of the majority of voting members present at the CFC meeting when the expenditure is proposed.
4. No part of the net earnings of CFC shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that CFC shall be authorized and empowered to pay reasonable compensation for services rendered and make payments and distributions in furtherance of the purposes set forth in the bylaws.
5. CFC members may be compensated under certain circumstances for services rendered or expenses incurred, but will not receive regular compensation (ex. a salary).

ARTICLE XIV – LIABILITY

1. All persons or corporations extending credit to, contracting with or having any claim against CFC, or its Board of Directors, shall look only to the funds and property of CFC for payment of such contract or claim or for payment of any debt, damage, judgment or decree, or any other money that may otherwise become due or payable to them from CFC.
2. Members of the CFC, the Board of Directors, present or future shall not be held liable personally.
3. All members and prospective members will sign the General Release and Indemnification Form.
4. General Release and Indemnification signature is mandatory to maintain good standing in CFC.
5. Annually, the President will review and implement changes to the indemnification form(s) as needed.

ARTICLE XV - AMENDMENTS TO THE BYLAWS

1. Amendments to the bylaws will be by a 2/3 vote of the voting members present at a business meeting.
2. Amendments to the bylaws will not be voted on until the meeting following publication of the proposed amendments.

ARTICLE XVI – CONDUCT

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1. Participants should remember that the CFC events are events to be conducted in a sporting spirit; that all events are organized and managed by amateurs who cheerfully give their time to do their best.
2. Those participating in CFC events are expected to conduct themselves in a professional manner and abide by all local and state laws.
3. No alcohol beverages or illegal substances shall be consumed during any CFC event, or while an active member is representing CFC, as CFC encourages family participation in all events.
 - a. Failure to comply may result in disciplinary action, up to and including expulsion from CFC.
4. When traveling in a convoy, participants are expected to abide by all local and state laws.

ARTICLE XVII- AFFILIATIONS

1. CFC will not be solely sponsored by any one vendor, private, public or corporate organization.
2. Liaisons will be created with organizations to promote CFC membership and CFC activities as directed by the Board of Directors.

ARTICLE XVIII - PARLIAMENTARY AUTHORITY

1. The current edition of Robert's Rules of Order shall govern CFC in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order CFC may adopt.

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Article XIX – MEMBERSHIP APPLICATION

NAME:	
ADDRESS:	
CITY:	
STATE:	
ZIP:	
EMAIL:	
YEAR: COLOR: BODY STYLE:	
PHONE:	
EMERGENCY CONTACT & PHONE:	
CORVETTE FORUM NAME:	
HOW YOU FOUND OUT ABOUT CFC:	

The members and Board of Directors of CFC welcome you to our club (Cape Fear Corvettes). Please feel welcome and know that you are part of our family. Please let us know about yourself and include any information of what you can bring to CFC and activities that we participate in or new ideas that you think would be beneficial to our membership.

Signature: Printed Name:		Date:	
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THIS IS A DISCLAIMER RELEASE – READ BEFORE SIGNING!

- I agree that Cape Fear Corvettes (CFC) and their respective officers, employees and agents (hereinafter referred as “Released Parties”) shall not be liable or responsible for injury to me (including paralysis or death) or damage to my property occurring during any CFC activity, function, social event or combined event with any other organization and resulting from acts or omissions occurring during the performance of the duties of the Released Parties, even where the danger or injury is caused by negligence (except willful neglect).
- I understand and agree that all CFC members, and their guests and family participate voluntarily and at their own risk in all activities and I assume all risks of injury and damage arising out of the conduct of such activities.
- I release and hold the “Released Parties” harmless from any injury or loss to my person or property, which may result from my participation in any CFC activities and/or event.
- I UNDERSTAND THAT THIS MEANS THAT I AGREE NOT TO SUE THE “RELEASED PARTIES” FOR ANY INJURY OR RESULTING DAMAGE TO MYSELF OR MY PROPERTY ARISING FROM, OR IN CONNECTION WITH, THE PERFORMANCE OF THEIR CHAPTER DUTIES IN SPONSORING, PLANNING OR CONDUCTING OF ANY SAID EVENT.

WAIVER OF RIGHTS UNDER STATE STATUTES

- I further agree to waive all benefits flowing from any state that would negate or limit the scope of the Release and Indemnification Agreement including, but not limited to the North Carolina Civil Code that provides: “A general release does not extend to the claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known to him must have materially affected his settlement with the debtor.”
- By signing the Release, I certify that I have read this release and fully understand it and that I am not relying on any statements or representations made by the “Released Parties.”

SIGNATURE: _____ DATE: _____

PRINTED NAME: _____

WITNESS: _____ DATE: _____

PRINTED NAME: _____